



**Democratic Services**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Meeting

**AUDIT AND GOVERNANCE COMMITTEE**

Date and Time

**10.00 am, THURSDAY, 28TH NOVEMBER, 2019**

Location

**Siambr Hywel Dda, Council Offices, Caernarfon, Gwynedd, LL55 1SH**

Contact Point

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(DISTRIBUTED 21/11/19)

# **AUDIT AND GOVERNANCE COMMITTEE**

## **MEMBERSHIP (19)**

### **Plaid Cymru (10)**

#### Councillors

Aled Ll. Evans  
Huw Gruffydd Wyn Jones  
W. Gareth Roberts  
Vacant Seat - Plaid Cymru

Aled Wyn Jones  
Berwyn Parry Jones  
Paul John Rowlinson

Charles Wyn Jones  
Peredur Jenkins  
Gethin Glyn Williams

### **Independent (5)**

#### Councillors

John Brynmor Hughes  
Dewi Wyn Roberts  
Angela Russell

Richard Medwyn Hughes  
John Pughe Roberts

### **Llais Gwynedd (1)**

Councillor  
Alwyn Gruffydd

### **Gwynedd United Independents (1)**

Councillor  
Vacant Seat - Gwynedd United Independents

### **Individual Member (1)**

Councillor  
Sion W. Jones

### **Lay Member**

Mrs Sharon Warnes

### **Ex-officio Members**

Chair and Vice-Chair of the Council

# **A G E N D A**

**1. APOLOGIES**

To receive apologies for absence.

**2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

**3. URGENT ITEMS**

To note any items which are urgent business in the opinion of the Chairman so they may be considered.

**4. MINUTES**

5 - 8

The Chairman shall propose that the minutes of the meeting of this committee, held on 17<sup>th</sup> October 2019, be signed as a true record.

**5. A REVIEW OF SCRUTINY ARRANGEMENTS**

9 - 26

To consider the report

**6. THE CORPORATE SUPPORT DEPARTMENT, FINANCE DEPARTMENT, THE CORPORATE MANAGEMENT TEAM AND LEGAL'S SAVINGS PROPOSALS TO MEET THEIR SHARE OF THE POTENTIAL £2M BUDGET GAP FOR 2020/21.**

27 - 31

**Cabinet Members – Councillors Nia Jeffreys and Ioan Thomas**

To consider the report

**7. ANNUAL AUDIT LETTER – GWYNEDD COUNCIL 2018-19**

32 - 36

To note and accept the Annual Audit Letter for 2018-19

**8. FINANCIAL STRATEGY - 2020/21 BUDGET REMIT**

37 - 40

To consider the report

**9. TREASURY MANAGEMENT 2019/20 - MID-YEAR REVIEW**

41 - 51

To consider the report

**10. RECOMMENDATIONS AND PROPOSALS FOR IMPROVEMENT FROM EXTERNAL AUDIT REPORTS 52 - 89**

To consider the Head of Corporate Support's report

**11. COUNTER FRAUD, ANTI-CORRUPTION AND ANTI-BRIBERY ARRANGEMENTS 90 - 97**

To consider the report of the Assistant Head of Finance (Revenues and Risk)

**12. OUTPUT OF THE INTERNAL AUDIT SECTION 98 - 118**

To consider the report of the Audit Manager

**13. INTERNAL AUDIT PLAN 2019/20 119 - 124**

To consider the report of the Audit Manager